InDesign Project : Design the Front Page of a Newspaper

* In this project, you will design a front page of a newspaper using information they have researched about the civil rights movement in the 1960’s.
* Objectives Practiced
  + Use the Type tool
  + Work with the Character panel
  + Work with the Character Styles panel
  + Work with the Paragraph panel
  + Use the Place command
  + Use the Rectangle Frame tool
  + Use the Text Wrap panel
  + Adjust the Screen Mode

**Use the Type tool**

* The Type tool can be used to type text directly into an InDesign document.
* A text frame needs to be drawn with the Type tool before text can be typed.
* If a text frame has already been created, you can double-click inside the frame with the Selection tool and the Type tool will be selected automatically.

**Work with the Character panel**

* The Character panel can be opened by selecting Character from the Type & Table submenu on the Window menu.
* The Character panel is also displayed by default in the Typography workspace.
* The Character panel is used to apply formatting to type, such as Font, Font Style and Font Size.
* To display additional options, select the Character panel menu and select Show Options.

**Work with the Character Styles panel**

* The Character Styles panel can be opened by selecting Character Styles from the Styles submenu on the Window menu.
* The Character Styles panel is also displayed by default in the Typography workspace.
* A character style is the formatting characteristics that can be applied to text in a single step.
* Any text which has the style applied will be updated with the new format when changes are made to the style.

**Work with the Paragraph panel**

* The Paragraph panel can be opened by selecting Character from the Type & Table submenu on the Window menu.
* The Paragraph panel allows you to set various alignments and indentations.

**Use the Place command**

* The Place command is used to import graphics and text into an InDesign document.
* The graphic or text frame needs to be selected before choosing the Place command.

**Use the Rectangle Frame tool**

* The Rectangle Frame tool is used to create a frame that either an image or text can be placed into.
* The frame can also be referred to as a container.
* Fitting options can adjust the size of the frame to the content or the content to the size of the frame.
* Fitting options can be located by either right-clicking on the frame or selecting Fitting from the Object menu.

**Use the Text Wrap panel**

* The Text Wrap panel can be opened by selecting Text Wrap from the Window menu.
* Text can be wrapped around any object including drawn objects, text frames and graphic frames.

**Adjust the Screen Mode**

* The Screen Mode can be adjusted by selecting the Screen Mode submenu from the View menu.
* These modes provide different visibility options to view the document to aid before printing.
* The modes include:
  + Normal Mode shows the artwork, grids and guides, non-printing objects, and the white pasteboard.
  + Preview Mode shows the artwork without the grids and guides, the pasteboard is displayed with the color that has been defined in the Preferences.
  + Bleed Mode displays the area within the bleed area as defined in the Preferences. The artwork is displayed without the grid and guides and the pasteboard is displayed with the color that has been defined in the Preferences.
  + Slug Mode displays the area within the slug area as defined in the Preferences, again, the artwork is displayed without the grid and guides and the pasteboard is displayed with the color that has been defined in the Preferences.
  + Presentation Mode displays the artwork without panels, menus and tools displayed, like a slideshow presentation.
* Bleed is the printing term that refers to the artwork running to the edge of the page leaving no margin. Most printers cannot print to the edge of the paper and the paper needs to be cut to size. When working in InDesign the black line indicates the edge of the “paper”.
* Slug is information that identifies the document such as the title and date; this information does not print. When working in InDesign it is placed in the pasteboard area.

Hints

Look at the front pages of newspapers to see what is included in the masthead.

Verify that the frame you have drawn is set for a graphic or for text accordingly. Select the frame, choose the Object menu, point to Content, and then verify the selection.

Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.

If you are using InDesign CS4 or earlier, templates for newspapers are available in the New Document dialog box by clicking the From Template icon.

Critical Thinking

Gather your information before beginning this project, type up your stories in Microsoft Word or Notepad, and then save your images so you can simply place your text when ready.